



KAKARAPARTI BHAVANARAYANA COLLEGE (AUTONOMOUS)

(Sponsored by S.K.P.V.V. Hindu High Schools' Committee)

Kothapeta, Vijayawada - 520 001

A College with Potential for Excellence (CPE)

All India 92nd Rank in NIRF by MHRD

ISO 9001:2008 Certified Institution

NAAC "A" Grade

Consultancy Policy

1. Policy:

KBN College has strong focus on meaningful research activities which benefit the society. It believes that expertise gained by the faculty should not only be used in improving teaching - learning and research but also should be used to benefit larger part of the society. In order to motivate the staff to share their knowledge and expertise for betterment of Society, the college permits consultancy and project/works in industry, corporate sectors and other organisations. The staff may use material resources of the college for such Consultancy Work and shall share the monitoring benefits occurring out of such work/association/assignments with the concerned staff.

2. Consultation Activities

Following activities will fall under the consultancy

Any research work undertaken by one or more staff of the college for any research scholar or organisation to complete their research work.

- **2.1:** For development of a product /part of product or services for any individual industry or external organisation shall fall under consultancy.
- **2.2:** For modification, augmentation or alteration of any product or process or services where one or more staff extend their active participation for such job.
- **2.3:** Any kind of professional advice given by one or more staff of the external organisation/firm/individual for a pre decided cost and time.
- **2.4:** Conduct of any special courses, chairing/participation in organised activities, delivery expert advice/discourse for fee to any outside organisation/individual.

3. Consultancy Process:

Research Promotion and Monitoring Cell will be the nodal agency for any consultancy activity. It will be the custodian of all documents for consultancy. Any department or faculty may initiate the ground work and report to the cell. The cell then approves it after consultation with the principal and management. In case of faculty going for chairing an expert session, expert discourse on behalf of the college agreement form will not be raised. Money received from such consultancy event will be deposited in the college Account Section.

4. Contingency and Incidental Expenses

Any contingency expenses incurred in respect of consultancy project will be met from the funds received from the same consultancy project. The fund left after deducting such expenses will be considered as net gain from the consultancy work.

5. Sharing Policy

The net gain as worked out (Money Received from the client minus all incidental charges incurred for the consultation work) will be divided in ratio of 60:40 i.e. 60% of the gain will be paid to the faculty/staff who worked for the project and 40% will be retained by the college. The college will USE THE share received by it in developing facilities to improve consultancy infrastructure.

6. Appraisal Report

Consultancy work done by the staff will be entered in the Appraisal Report of the staff and will be given extra weightage in arriving Performance Index.

7. Closing Report

After completion of the consultancy work a detailed report shall be submitted to the Research Cell in which one should mention complete details of work, resources used from the college, resources from outside, results and feedback of the second party for whom the task was undertaken.



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